

\*Quality Specialized Instruction is provided by a quality, trained professional. Ex: teacher.

## Pre Instruction -

✓ **Define the problem.**

- Ex: 1. Is not learning to copy letters.  
2. Handwriting is not legible.

✓ **Define skill to be addressed.**

- Ex: 1. Learning to copy letters.  
2. Learning to write legibly.

✓ **Collect data: Pretest-Baseline** for student *and* peers.

- Ex: ~ Student copies (or writes) 7/52 letters legibly.  
~ Peers copy (or write) 42/52 letters legibly. (Class average)

✓ **Write a plan for Quality Instruction.**

*Include:*

1. Where is your plan/goal?
2. Where will intervention take place? What setting?  
(Group or individually) (Recommended group size 2-6).
3. How often will intervention take place? (1 time a day for 15 Minutes, 3 times per week for 20 minutes, etc.)
4. How will you know if your instructional strategy is working?  
(Probe often.)

## Instruction/Intervention -

✓ **During each intervention document/collect:**

1. Date of intervention.
2. Type of institution, intervention and environmental changes provided. (Did you use a model, visual or verbal cues? Did you use tracing, copying, adaptive paper, elevated writing surface, special pencil or grip? etc.)
3. Collect, date and keep copies of student's work each session.
4. Document any missed instruction and the reason. (Student absent, teacher not available, etc.)
5. **Probe regularly!** Document any adaptations made to meet the needs of the student, such as changes to goal.

## Results -

✓ **Post Test: Use the same measurement tool as used for baseline.**

- Ex: ~ Student copies (or writes) 12/52 letters.  
~ Peers copy (or write) 50/52 letters. (Class average)

*Created by: Lynn Coppage, OTR/L & Deb Mueller, COTA/L*

# Intervention Tracking Sheet

Student: \_\_\_\_\_

Date sessions began (If different then date for session one): \_\_\_\_\_

Please use this sheet to track your sessions. A "session" refers to each time supplementary instruction is provided to the student. Please fill in the date, and note if the session deviates from the intervention plan below.

Intervention Plan:

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<i>Sessions</i>	<i>Date</i>	<i>Length in Minutes</i>	<i>Content</i>	<i>Number of Students (including target students)</i>	<i>Is there a need to change the intervention?</i>
Session 1					
Session 2					
Session 3					
Session 4					
Session 5					
Session 6					
Session 7					
Session 8					
Session 9					
Session 10					
Session 11					
Session 12					

Notes: