

Great Prairie AEA

CLASSIFIED STAFF BENEFITS

The Great Prairie Area Education Agency Board of Directors provides the following benefits for classified employees:

1. **Automatic Deposit of Paycheck**
Your paycheck will be deposited directly to your checking account.
2. **Health/Dental/Vision Insurance**
Health Insurance
Each full-time employee shall receive a monthly cafeteria plan allocation of \$760. Each employee will be required at a minimum to select a single health plan offered through the cafeteria benefit plan or provide proof of health insurance coverage through a spouse's group plan. Part-time employees (between 1,000 and 1,543 hours) shall receive a prorated percentage of the \$760 based on contracted hours.
Dental and Vision plans are also available.
3. **Iowa Public Employees Retirement System**
As an employee of Great Prairie you are covered by the Iowa Public Employees Retirement System to which you will contribute 6.29% of your salary and the Board will contribute 9.44%.
4. **Leaves of Absence**
 - a. Sick Leave – Full-time employees are granted 18 days of sick leave for personal illness or injury per year with a maximum accumulation of 960 hours. Part-time employees shall receive sick leave on a prorated percentage.
 - b. Family Illness Leave – Up to eight days of family illness leave is available. Part-time employees shall receive family illness leave on a prorated percentage.
 - c. Bereavement Leave – See Bereavement Leave information within the Master Contract.
 - d. Personal Leave – Two days of personal leave are available for the employee's personal use at his/her discretion. Part-time employees shall receive personal leave on a prorated percentage.
 - e. Vacation – Employees shall be provided paid vacation according to the Master Contract Agreement.
 - f. Jury, Military, Political and Educational Improvement Leaves. These leaves are also available.
5. **Long-Term Disability Coverage**
The AEA Board pays for Long-Term Disability coverage with a 90-day waiting period that pays 60% of covered salary.
6. **Payroll Deductions**
Other payroll deductions in which you may participate (check with the Business Office for details) are:
 - a. Credit Unions
 - b. Tax Shelter Annuity Plans
 - c. Savings Bonds
7. **Term Life Insurance**
The AEA Board pays for \$50,000 Term Life Insurance for each classified staff member. (1,000 hours or more).
8. **Travel Expense**
Mileage incurred as a part of one's job assignment is reimbursed monthly. Out-of-area travel must be approved in advance. Cell phone reimbursement must be pre-approved and limited to \$15 per month.