

AEA Advisory Meeting Minutes
April 9, 2014
Conference Room – Hy-Vee Store, Fairfield, Iowa
Prepared by Nancy Brown, Communication Specialist, GPAEA

1. Welcome & Review of Agenda.

Meeting was called to order at 11:30 a.m. by Dr. Jon Sheldahl, GPAEA Chief Administrator

Present: Russ Reiter, Nicole Herdrich, Shannon Webb, Nathan Wood, Kathy Hamilton, Susan Martin, Suzan Menke, Patricia Erkenbrack, Karen Swanson

Also Present: Dr. Jon Sheldahl, Nancy Brown, Jennifer Woodley, Dr. Angelisa Fynaardt, and Dona Goettsche

2. Review of AEA Comprehensive Improvement Plan

Great Prairie AEA Chief Administrator Dr. Jon Sheldahl provided AEA Advisory members with the link to the newly-written GPAEA Comprehensive Improvement Plan and reviewed many of the sections with the Advisory.

Link to Comprehensive Improvement Plan on GPAEA website:

http://www.gpaea.org/en/about_us/comprehensive_improvement_plan/

3. Advisory Development and Discussion of the Proposed 2014-2015 Goal

2014-2015 GPAEA Proposed Goal

In order to ensure each and every student in Great Prairie Area Education Agency is successful in school and life after high school, GPAEA will continue to implement high quality services with an integrated educational system that includes a focus upon:

- Ongoing learning and implementation of the Iowa Core which will ensure curriculum, instruction, and assessment are available for each and every student
- The use of data for decision making purposes
- Intensified instruction for struggling and advanced learners
- A focus on Literacy, Learning Supports, MTSS and Child Find
- Embedding Cultural Proficiency (Relationships) in all GPAEA work within the Agency and with school districts

Group Discussion - Suggestions

- MTSS - LEAs need help finding resources and with scheduling – logistics and mechanics
- Data – Need help with what to do with what we have in place. How to track and know that you are getting the desired outcomes
- Need consistency in the roll-out across the region.
- Is there a plan to roll out to Middle School and High School?
- PD Support Needs –
 - Teacher Leadership Compensation (TLC)
 - PD Best Practices – How to work with adults
 - Collaborative Culture – Data Teams
 - Coaching – How to interact as a mentor? What does it look like?
 - Training for Data Analysis
 - Administrative training in Managing

4. **Propose a Recommendation to Accept/Revise the 2014-2015 Goal**

After much discussion, motion was made by Russ Reiter and seconded by Nicole Herdrich to approve the 2014-2015 Goal as proposed. Motion Carried Unanimously.

5. **Spokesperson from the Advisory to Present Goal to the GPAEA Board of Directors at their May 13, 2014 meeting for Adoption**

A suggestion was made to ask Aaron Becker, Fairfield H.S. Principal/Parent, to make the presentation at the May 13th Board meeting. Dr. Sheldahl said that he would contact Aaron to see if he would do the presentation. Karen Swanson, IHCC/Parent volunteered to make the presentation on behalf of the Advisory if Aaron is unable to attend.

6. **Adjournment.** Meeting was adjourned at 1 p.m.